

THE TEACHER CENTER of Broome County
Policy Board Meeting
Minutes: Tuesday, January 20, 2004

Present:

Michelle Sexton, Diane Sheehan, Gail Szeliga, Ann Laczak, Cheryl Naslund, , Carmen Ciullo, Bob Carpenter, Mike Sabo, Susan Korteweg, Diane Richards, Tina Conklin, Starr LaTronica, Colleen Cawley, Diana Simpson, Betty McAndrew, Sherri Abdullah

Absent:

Alice McNeely, Kate Griffith, Sharon Wells, Heather Badger Brown

The meeting was called to order at 4:02 pm.

Minutes of December 16, 2003 meeting were approved as amended.

Financial Report:

Gail Szeliga presented the financial report for both local funds and the state grant. The budget numbers do not yet reflect the reduction of six thousand dollars because NY State Ed has not yet officially approved the \$262,000 reduced budget we submitted.

Mike Sabo reviewed the report for a December 15th financial audit he conducted. There were no problems reported and only some minor procedural logging recommendations.

Director's Report:

- A committee of Diane Sheehan, Diana Simpson and Starr Latronica was formed to formulate a policy to address TRC "closing" criteria (district snow days, loss of heat, power, etc.).
- The mileage rate was increased to 37.5 cents per mile.
- A discussion of requests for funding from two school districts resulted in the policy board reiterating the existing District Program Grant and preapproving grants for the maximum of \$600 each for the Windsor and Deposit requests if made by a teacher submitting the appropriate application form.
- The Bully Program was offered to all districts, free, and only Harpursville requested the program.
- A grant offered in cooperation with the Binghamton School District enabled the TRC to offer participation in a Webquest training program to all districts, with the TRC funding substitutes.

- A discussion of requests for special handling of some programs (Brain Gym, Online courses) resulted in the policy board concluding that they be handled via the existing TRC Conference Grant offering with a matching grant of 50% up to a maximum of \$400.
- The policy board decided to offer up to 50 conference sponsorship requests for 100% reimbursable funding of the \$30/40 registration fee for the March 13th, 20th Annual NYSC&TE Spring Conference, allocated according to district population.
- The Director requested applications for the Teacher Center Conference at the Sagamore from March 19th to 21st, by Weds. January 28.

Old Business:

- The status of the District Grants was reviewed and the board members for the following districts should make sure that their district is aware of the February 28th deadline.

Binghamton CSD	HCA
Chenango Valley CSD	BC Headstart
Deposit CSD	Muslim School
Maine Endwell CSD	Wyoming Conference
Susquehanna Valley	Rainbow School
Vestal CSD	Susquehanna School
Broome Catholic	

- The TRC lease with the Binghamton School District was extended from December until June, 2004 at the current monthly rate to get the lease period in synch with the school year. A new lease will be presented to the TRC for consideration in the interim.

New Business:

- A committee of Bob Carpenter, Michelle Sexton, Diane Sheehan, and Diana Simpson was established to plan the policy board 2004 self-study activity to be done at the March or April policy board meeting or a separate dinner (or all day) meeting. The result must be submitted to NYS ED by May 2004.

Committee Reports - None

Meeting adjourned at 5:40 pm.

Next Meeting: February 17, 2004