

THE TEACHER CENTER of Broome County
September 14, 2010
Policy Board Meeting

PRESENT: Sara-Jo Sites, Susan Halpern, Diane Richards, Erin Hitchcock, Debbie Sluzar, Mike Sabo, Colleen Cawley, Andrea Gresko, Diana Simpson, Starr La Tronica, Mary Hibbard and Gail Szeliga.

EXCUSED: Heather Badger Brown, Kathryn Kear, Sheri Abdullah

ABSENT: Sharon Wells, Dawn Shannon, Lisa Strahley

The June 8, 2010 MINUTES and the August 19, 2010 Special Meeting MINUTES were reviewed and approved as presented.

DIRECTOR'S REPORT (includes financial report and other information items)

- Financial Report was presented as of September 14, 2010. Some budget adjustments will have to be made in order to reflect actual expenditures.
- The Summer 2010 workshop report was reviewed. 28 workshops were presented during the summer and 303 teachers attended. Total spent was less than \$2000.
- A Substitute Teacher Information session will be held for those interested in substitute teaching on Sept. 21.
- Binghamton University Graduate Classes will be visiting the TC on Sept. 21 and Sept. 29 for an overview and introduction to the Smart Board and Web 2.0 tools.
- The policy board was updated on the status of the Southern Tier Teacher Center Network. All centers still exist and the policy boards are meeting and intact. No center except Broome has a full time director at this time.
- The Union Leaders from Deposit, Vestal and Chenango Forks have not appointed a Policy Board rep. yet. A name was submitted from CF and Sara Jo just needs a renewal appointment. No official paperwork has been sent yet. Kathryn Kear is our new Policy Board member from Binghamton University replacing Bob Carpenter. Andrea Gresko has been reappointed by her Union Leader.
- Fall 2010 program plan was presented. Workshops are planned in the four focus areas that were selected last spring as follows.
 - Focus on enhancing and deepening teacher content - **5 workshops**
Teachers' content knowledge not only impacts what teachers teach, their knowledge also influences how they teach and what students learn.
 - Focus on integrating technology into curriculum and instruction – **10 workshops**
Select and apply research-based practices for integrating technology into instruction. Demonstrate use of appropriate instructional strategies for integrating technology.
 - Focus on supporting National Board Certification – **app. 10 sessions plus one special workshop on videotaping.** Teachers who achieve National Board Certification have met high standards through study, expert evaluation, self-assessment and peer review.
 - Focus on staff development for educator support personnel i.e. substitute teachers and paraprofessionals – **One all day substitute teaching workshop plus a 15 hour course for para-educators plus an online component for each.** Paraprofessionals and substitute teachers who work closely with students require quality professional development.
- Susan Halpern mentioned that we need to take advantage of the public/private sponsorships offered through the NYSTC Technology committee. During the summer we received a sponsorship for 6 hours of Thinkfinity training at no charge and there are many other options. The network is meeting on Oct. 7 to discuss collaborating.
- The CRT Teacher subscription offers us the opportunity to offer 5 online courses for a small yearly fee using a shared Moodle site. Five courses are set up and in the process of being developed. So far this looks like an excellent service. The subscription allows 150 users.

1. Smart Notebook: The Basics

2. Designing Smart Board Lessons that Promote Higher Order Thinking
3. Substitute Teaching with Excellence – online component
4. Para Educators Training – online component
5. Cyber Calligraphy

- Policy Board members were asked to update their contact information.

CORRESPONDENCE – An e-mail from SED regarding TC status was reviewed. Since the letter suggested pursuing grant opportunities the Policy Board asked Gail Szeliga to get in touch with Doug Titus at BOCES and see if he had any suggestions. She also was directed to see if the Teacher Center was eligible for the BOCES grant writing service.

NEW BUSINESS

The following meeting schedule for 2010-2011 was approved.
Meeting will be held on the second Tuesday of each month at 4 pm.

August 19, 2010	February 8, 2011
September 14, 2010	March 8, 2011
October 12, 2010	April 5, 2011
November 9, 2010	May 10, 2011
December 14, 2010	June 14, 2011
January 11, 2011	July 2011 - no meeting

Update on the National Board Candidate Support Program.

We have 12 teachers are working towards National Board Certification with candidate support provider Sheri Abdullah. First meeting was held on August 30, second meeting is scheduled for Sept. 27.

Reminder: Co-chairs will be elected at the October meeting and a new member will be added to Executive Committee at the October 12 meeting.

OLD BUSINESS

- Due to no funding a motion was made to resume the practice of charging for workshops and workroom supplies in order to provide more funds for teacher professional development. One free coupon for a three hour class each session will be offered and then teachers will be asked to pay \$5/per each three hours of training. A small charge will be required for additional workroom supplies beyond the freebies. It will be the same charge that was asked in 2008-2009. Motion made by Diane Richards, second by Colleen Cawley. Motion carried.
 - Workroom Freebies amounts were downsized to 2008-2009 allowances. Patrons would be charged for extra use.
 - New allowances:
 - Laminating – 10 feet/every three months
 - Posters – 2 /every 3 months
 - Book Binding – 10/every three months
 - Buttons - 10/ every three months

COMMITTEE AND LEA REPORTS

- Committee Signups are scheduled for the October 12 meeting when hopefully we know more about funding.

Next Business Meeting: October 12, 2010 at the Teacher Center @ WSKG.