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The Teacher Center of Broome County

www.tier.net/BCTC

762-6422

**Position Announcement
Teacher Center Director**

The Teacher Center of Broome County seeks a well-organized person of vision to assume the duties of Director. The Center serves a consortium of 11 public school districts and 6 private schools. The 12-month, full-time position will commence July 1, 2000. EOE.

Responsibilities of the Director include: implementing Policy Board decisions, conducting needs assessments, planning and implementing professional development programs for teachers and others in the education community, grant writing, public relations and correspondence, liaison with the State Education Department, overseeing staff activities, and taking a leadership role in all aspects of the Teacher Center Program.

Qualifications Required

- Degree in education or related field and teaching experience
- Knowledge of the instructional challenges confronting teachers such as:
 - Educational trends
 - Current research and practices
 - State mandates
 - Instructional technologies
- Excellent communication and interpersonal skills
- Ability to work effectively in staff development activities with and for teachers and their districts.
- Strong organizational skills and ability to handle multiple priorities and projects
- Computer knowledge and skills and familiarity with and commitment to instructional computing technology
- Willingness to travel for Teacher Center institutes and conferences

Qualifications Preferred

- Experience with program planning and assessment
- Experience in management, supervision, and budget management
- Experience with grant writing and administration
- Experience with systematic approach to procedures and processes: integration of technology and procedures
- Creative approach to problem solving

Salary: Commensurate with teaching qualifications and experience.

SEND LETTER OF APPLICATION, RESUME AND SUPPORTING MATERIALS BY MARCH 22, 2000 TO:

Search Committee
The Teacher Center of Broome County
164 Hawley St.
Binghamton, NY 13901

Teacher Center Director

Responsible for planning and implementing professional development programs for teachers within consortium of 11 public and 6 private schools in Broome County. FT position starting 7/1/2000. EOE. Apply by 3/20/2000. The Teacher Center of Broome County 762-6422 www.tier.net/BCTC

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